FORMER SCHOOL NAME (*If Applicable): _____

FOR ENUMERATOR ONLY: No. _____   Was this school in the school list?   ☐ Yes ☐ No

Instructions:	**Please enter all answers in BLOCK CAPITALS.** **Use a BLUE BIRO to complete the form.**
School Code	Please enter the school code(s) in the box(es) below. For schools having more than one level in the same premises please provide year of establishment for each level. If you are not certain about your school code(s), leave the box(es) blank. Do not use abbreviations anywhere on this form.

Level											
PRE-PRY & PRY School Code										■	■
JSS School Code										■	■
SSS School Code										■	■
School Coordinates — Elevation (Meter)				■	■	■					
School Coordinates — Latitude North											
School Coordinates — Longitude East											

FEDERAL MINISTRY OF EDUCATION
2021/2022 SCHOOL CENSUS FORM
PRIVATE SCHOOLS

1. Please ensure that, as an ENUMERATOR, you have two copies of this School Census Form for every school. After you have completed all forms, give one copy to the school for records and return a copy to your SUPERVISOR.

2. Please read the instructions and the examples provided. Make sure that each section is completed carefully and that all your figures and totals are correct.

A. SCHOOL IDENTIFICATION

A.1 School name																			

A.2a Name of proprietor																			
A.2b Telephone number of proprietors																			

A.3 Number and street name																			
A.4 Name of Village or Town																			
A.5 LGA																			
A.6 Ward																			
A.7 State																			

A.8 School Telephone																			
A.9 E-mail Address																			

B. SCHOOL CHARACTERISTICS

	Year of establishment of :		
B. 1	**Pre-primary**		
B. 2	**Primary**		
B. 3	**Junior Secondary School**		
B. 4	**Senior Secondary School**		
B. 5	**Location**	☐ Urban	☐ Rural
B. 6	**Ownership status**	☐ Community ☐ Faith-based ☐ NGO	
		☐ Corporation ☐ Individual ☐ Other	
B. 7	**Recognition status**	☐ Yet to be approved ☐ In process of approval ☐ Approved	
B. 8	**Levels of education offered** Tick all that apply	☐ Pre-primary ☐ Junior secondary	
		☐ Primary ☐ Senior secondary	
B. 9	**Shifts:** Does the School operate shift system?	☐ Yes ☐ No	
B. 10	**Shared Facilities:** Does the school/level share facilities/premises with any other school/level?	☐ Yes ☐ No	
B. 11	**Type of school** Does your school fall into any of these special categories? Tick only one to describe school	☐ Regular School ☐ Nomadic (Migrants) ☐ Islamiyya integrated ☐ Science and Technical College ☐ Special Needs	
B. 12	**Is the School a member of Private Schools Association?** If a member write name otherwise write None	☐ Yes ☐ No	

B. 13	**School: Average Distance from Catchment Communities** What is average distance of school from its catchment areas	___ kilometres (Enter 0 if within 1 km)
B. 14	**Students/Pupils Boarding** How many students/pupils board at the school premises	____ Male _____ Female

B. 15	**School Development Plan (SDP)** Did the school prepare SDP in the last school year?	☐ Yes ☐ No
B. 16	**School Based Management Committee (SBMC)** Does the school have SBMC, which met at least once last year?	☐ Yes ☐ No
B. 17	**Parents'-Teachers' Association (PTA) / Parents Forum (PF)** Does the school have PTA / PF, which met at least once last year?	☐ Yes ☐ No

B. 18	**Date of Last Inspection Visit** When was the school last inspected? **Number of inspection Visit in last academic year**	/ / day/month/year ____ *(Number).*
B. 19	**Authority of Last Inspection** Which authority conducted the last inspection visit?	☐ Federal ☐ State ☐ LGEA
B. 20	**Security Guard** How many employed Security Guards does the school have?	____ *(Number).*

C. SCHOOL ENROLMENT

C.1 Number of Children with Birth Certificates in pre-primary & primary 1

How many children were enrolled with Birth certificates	Pre-primary										Primary 1	
	Kindergarten 1/ECCD		Kindergarten 2/ECCD		Nursery 1		Nursery 2		Nursery 3 / One Year pre-primary			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
National Population Commission												
Others												

C.2 Number of Students with Birth Certificates in JSS 1 & SSS 1

How many children were enrolled with Birth certificates	JSS 1		SS 1	
	Male	Female	Male	Female
National Population Commission				
Others				

C.3a No of Streams in Pre-primary schools for the Current Academic Year

	Kindergarten 1/ECCD	Kindergarten 2/ECCD	Nursery 1	Nursery 2	Nursery3 / One Year Pre-primary
No of Streams					

C.3b Pre-primary Enrolment by	Kindergarten 1/ECCD		Kindergarten 2/ECCD		Nursery 1		Nursery 2		Nursery3 / One Year Pre-primary	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Below 3 Years					■	■	■	■	■	■
3 Years										
4 Years	■	■	■	■						
5 Years	■	■	■	■						
Above 5 Years	■	■	■	■						
Total										

C.4 New entrants in Primary 1

Pupil age	New entrants in Primary 1		How many of the new entrants attended any early childhood education	
	Male	Female	Male	Female
Below 6 Years				
6 Years				
7 Years				
8 Years				
9 Years				
10 Years				
11 Years				
Above 11 Years				
Total				

C.5 a   No of streams in Primary Schools for the Current Academic Year

No. of Streams	PRY1	PRY2	PRY3	PRY4	PRY5	PRY6
No of streams with multigrade teaching						

C.5 b   Primary Enrolment by age for the Current Academic Year

Pupil age	PRY1 Male	PRY1 Female	PRY2 Male	PRY2 Female	PRY3 Male	PRY3 Female	PRY4 Male	PRY4 Female	PRY5 Male	PRY5 Female	PRY6 Male	PRY6 Female
Below 6 Years												
6 Years												
7 Years												
8 Years												
9 Years												
10 Years												
11 Years												
Above 11 Years												
Total												
Repeaters												
Completed Pry6 for previous year	■	■	■	■	■	■	■	■	■	■		

C. 6 Number of pupils with special needs in the current school year (Pre-primary & Primary)

Challenge that impacts the ability to learn	ECCD (KG1-KG2) M	ECCD (KG1-KG2) F	NURS (NR1-NR2) M	NURS (NR1-NR2) F	NR3 / One Year Pre-primary M	NR3 / One Year Pre-primary F	PRY1 M	PRY1 F	PRY2 M	PRY2 F	PRY3 M	PRY3 F	PRY4 M	PRY4 F	PRY5 M	PRY5 F	PRY6 M	PRY6 F
Blind / visually impaired																		
Hearing / speech impaired																		
Physically challenged (other than visual or hearing)																		
Mentally challenged																		
Albinism																		
Autism																		

Please enter the number of pupils by grade level with physical and mental challenges or special needs for the academic

C. 7 Number of orphans by Grade

Vulnerability	ECCD (KG1-KG2) M	ECCD (KG1-KG2) F	NURS (NR1-NR2) M	NURS (NR1-NR2) F	NR3 / One Year Pre-primary M	NR3 / One Year Pre-primary F	PRY1 M	PRY1 F	PRY2 M	PRY2 F	PRY3 M	PRY3 F	PRY4 M	PRY4 F	PRY5 M	PRY5 F	PRY6 M	PRY6 F
Lost Mother																		
Lost Father																		
Lost Both																		

C.8 Pupil Flow for the Current Academic Year (PRIMARY)

Pupil Flow	PRY 1		PRY 2		PRY 3		PRY 4		PRY 5		PRY 6	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Dropout												
Transfer in												
Transfer out												
Promoted	███	███										

C.9 New entrants in JSS 1

Student age	New entrants in JSS1	
	Male	Female
Below 12 years		
12 Years		
13 Years		
14 Years		
Above 14 years		
Total		

C.10 No of streams in Junior Secondary Schools for the Current Academic Year

No. of streams	JS1	JS2	JS3
No of streams with Multigrade teaching			

C.10 Junior Secondary Enrolment by age for the Current Academic Year

Ages	JS1		JS2		JS3	
	Male	Female	Male	Female	Male	Female
Below 12						
12 Years						
13 Years						
14 Years						
Above 14 years						
Total						
Repeaters						
Completed JS3 for previous year	███	███	███	███		

C.11 New entrants in SS 1

Student age	New entrants in SS1	
	Male	Female
Below 15 years		
15 Years		
16 Years		
17 Years		
Above 17 years		
Total		

C.12 a   No of streams in Senior Secondary Schools for the Current Academic Year

No. of streams	SS1	SS2	SS3
No of streams with Multigrade teaching			

C.12 b   Senior Secondary Enrolment by age for the Current Academic Year

Ages	SS1		SS2		SS3	
	Male	**Female**	**Male**	**Female**	**Male**	**Female**
Below 15 years						
15 Years						
16 Years						
17 Years						
Above 17 years						
Total						
Repeaters						
Completed SS3 for previous year	■	■	■	■		

C.13 Student Flow for the Current Academic Year (JSS & SSS)

Pupil Flow	JS 1		JS 2		JS 3		SS 1		SS 2		SS 3	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Dropout												
Transfer in												
Transfer out												
Promoted	■	■					■	■				

C.14   Number of Students with Special needs in the current school year (Secondary)

Please enter the number of students by grade with special needs for the current academic year												
	JSS 1		JSS 2		JSS 3		SSS 1		SSS 2		SSS 3	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Blind / visually impaired												
Hearing / speech impaired												
Physically challenged (other than visual or hearing)												
Mentally challenged												
Albinism												
Autism												

…. FAMILY LIVE HIV EDUCATION (FLHE)

	Education Institutions: rules and guidelines Does the rules and guidelines in your school cover the following aspects? • Physical safety in school • Stigma and discrimination towards staff orpupils/students living with/affected by HIV or based on sex, race or ethnicity, religion or any other grounds sexual harassment and abuse. • Grievance/disciplinary procedures in case of breach of the regulation described in the rules and guidelines.	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No
	Has your school communicated information about the rules and guidelines to relevant stakeholders such as pupils, parents, teachers etc?	☐ Yes ☐ No
	Life Skills-based Family Life HIVEducation (FLHE) Did students at your school receive any form of life skills-based Family Life HIV Education (FLHE) in the previous academic year?	☐ Yes ☐ No
	If yes, indicate which of these topics were covered in the FLHE programme • Teaching on generic life skills (e.g. decision-making, communication, etc). • Teaching on reproductive health/sexuality education (e.g. teaching on human growth and development, family life, etc) Teaching on HIV transmission and prevention.	☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No
	Number of students that received/participated in Life Skills-based Family Life HIV Education (FLHE) in the previous year?	M ………… F ………
	Orientation Process for Parents or Guardians of Students How many times has your school organised orientation programme for parents or guardians of pupils regarding FLHE programmes in the previous academic year? **In what fora was the orientation provided?**	Number _____ ☐ PTA ☐ Open Day ☐ Special Session(s)
	Date of Last Orientation When was the last orientation Programme conducted?	/ / day/month/year
	How many teachers in your school received formal training on FLHE	M ………… F ………
	How many teachers in your school who received formal training in the previous year also taught lessons in FLHE	M ………… F ………

D. CLASSROOMS AND FACILITIES

Instructions – Please tick source of drinking water available in your school	
D.1 **Source of safe drinking water** Is there a source of water in the school that is **safe** to drink and in **sufficient** quantity to provide water every day for students? If there is more than one source, **select only the primary source**.	**1. Pipe Borne Water** ☐ **2.Borehole** ☐ **3. Well** ☐ **4. Other (Specify………………………)** ☐ **5. No Source of Safe Water** ☐

Instructions Please enter the total number of useable toilets units by each type below. Count the number of toilet units, not toilet blocks**.**

D.2 **Number of useable toilets units by each type of toilet.**

Toilet type	Used only by students			Used only by teachers			Used by students and teachers			Total
	Male only	Female only	Mixed	Male only	Female only	Mixed	Male only	Female only	Mixed	
Pit										
Bucket system										
Water flush										
Others										

Please enter the total number of facilities available in your School

D.3 **Facilities available**

How many useable facilities does the school have?
(If the facilities are not available, write zero)

Please note only figure is required here

	Useable	Not useable
Toilets		
Computers		
Water Source(s)		
Laboratories		
Classrooms		
Library		
Play Ground(s)		
Wash hand facility		
Others		

Please indicate shared facilities available in your School

D.4 **Shared Facilities**

If your school share facilities,

Specify the facilities shared by separate schools/levels
by ticking the appropriate box

☐ Toilets　　☐ Classrooms

☐ Computers　　☐ Library

☐ Water Source(s)　　☐ Play Ground(s)

☐ Laboratories　　☐ Wash hand facility

　　☐ Others

D.5	Sources of power Is there a source of power supply for the school?	1. PHCN/NEPA	☐
		2. Generator	☐
		3. Solar	☐
		4. No. No source of Power	☐

D.6	Health facility Does the school have a health facility?	1. Health Clinic	☐
		2. First Aid Kit	☐
		3. No Health facility	☐

| D.7 | Ownership status of school building
Are the school premises rented or owned? | ☐ Owned ☐ Rented ☐ Granted for free |

D.8	Type of school building	☐ Purposely-built
		☐ Converted building, rooms holding multiple classes (no walls between) ☐ Converted building, one class per room (walls separating)
		☐ Space in house/apartment (residential) ☐ Mixed-use building (school plus other commercial use)

D.9 Additional Classrooms Information – Pre-Pry – Pry - JSS and SSS

Instructions
Please indicate seating available by grade. Only count seats where both a seat and a writing desk are available.
Only seats and desks owned by the school should be counted.

| Class | Seating available | | | | | |
	1-Seater	2-Seater	3-Seater	4-Seater	5-Seater	6-Seater
Pre-primary						
PRY 1						
PRY 2						
PRY 3						
PRY 4						
PRY 5						
PRY 6						
JSS 1						
JSS 2						
JSS 3						
SSS 1						
SSS 2						
SSS 3						

E. TEACHERS (BY LEVEL OF MAIN TEACHING INPUT) IN CURRENT ACADEMIC YEAR

	Level of Main Teaching Input	Pre-Pry		Pry		JSS		SSS		Total	
	Highest qualification	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Below SSCE										
2	SSCE/WASC										
3	OND / Diploma										
4	NCE										
5	PGDE										
6	B.Ed.										
7	M.Ed.										
8	Grade II										
9	B.A (Ed)										
10	B.Sc./HND										
11	B.Sc. (Ed)										
12	Others degree / graduate										
	TOTAL										

F. TEXTBOOKS

F. 1   Number of Pupils'/Students' Textbooks available to Pupils on average in the Current Academic Year

	PRY1	PRY2	PRY3	PRY4	PRY5	PRY6	JS1	JS2	JS3	SS1	SS2	SS3
Number												

F. 2   Number of Teachers' Textbooks available to teachers on average in the Current Academic Year

	PRY1	PRY2	PRY3	PRY4	PRY5	PRY6	JS1	JS2	JS3	SS1	SS2	SS3
Number												

G.   UNDERTAKING

Attestation by Head Teacher / Principal

I certify that the information I have given in this form is correct to the best of my knowledge.

Name	
Telephone	

Signature: _____   Date: _____/_____/_____

Attestation by SBMC Chairperson/member

I have checked the information in this form and can confirm that it is complete and correct.

Name	
Position	
Telephone	

Signature: _____   Date: _____/_____/_____

Attestation by Supervisor

I have checked the information in this form and can confirm that it is complete and correct.

Name	
Position	
Telephone	

Signature: _____   Date: _____/_____/_____

FOR OFFICE USE ONLY

CHECK	CHECKED BY	DATE
FIELD COORDINATOR CHECK		/ /
PRE-DATA ENTRY CHECK		/ /
DATA ENTRY COMPLETED		/ /
VERIFICATION CHECK		/ /